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Who Keeps the Joker: Collection Development's role in the digitisation of Archival Resources: UNISA's experience.

Botha, Marie

2013-03-07
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Who keeps the Joker: Collection Development's role in the digitisation of Archival Resources





Unisa's experience

-M Botha
-cmbotha@unisa.ac.za

Learn without limits.

UNISA university of south africa

Unisa Structure

- Unisa Library and Archives ….. post merger
  - Col Dev division – IRCM
  - Cataloguing division - IRCM
  - Archives – CS
- Thin wall dividing
- Unisa follows the Open Distanc… teaching model and subscribes…s



Unisa Library… Unisa Archives….

- Academic Archives and -Library (AA&-L)
- Difference in focus: The Academic Library: - acquires already digitised resources (databases, e-journals, e-books, e-articles ….)
- The Academic Archives: Acquires valuable and rare resources and content

Collaboration

- collaboration between Unisa AA&L units provided an opportunity to take co-responsibility for digital stewardship, sharing expertise and knowledge.
- The Unisa AA&L worked together to draft a proper project plan, identified appropriate technology, discussed and agreed on access restrictions where applicable, sorted out copyright and workflow challenges including digitisation, quality checks and meta data description
- Embedded in the working relationship, was a quest to address our responsibilities to safeguard our diverse cultures' heritage and scientific and scholarly resource outputs which ultimately resulted in value added products and services
- Our main aim was: To open research and learning boundaries, working towards long term preservation, and provide unrestricted access

Social mandate

- Single entity: archives and library; central focus; single vision
- Unisa Library identified a need to digitise more archival collections, in support of our social mandate (a pursuit of its African identity)to provide unrestricted access to information resources
- … closely linked to knowledge sharing. (Prof Baijnath)
- Knowledge development ….
- ……. taking archives **to** the people (Prof Nglube)
- … Contribute to societal transformation (Prof L Cornwell)



Collaboration

- Seven carefully selected collections consisting of

  Unique and rare Archival resources had been identified for digitisation. These items comprised of:

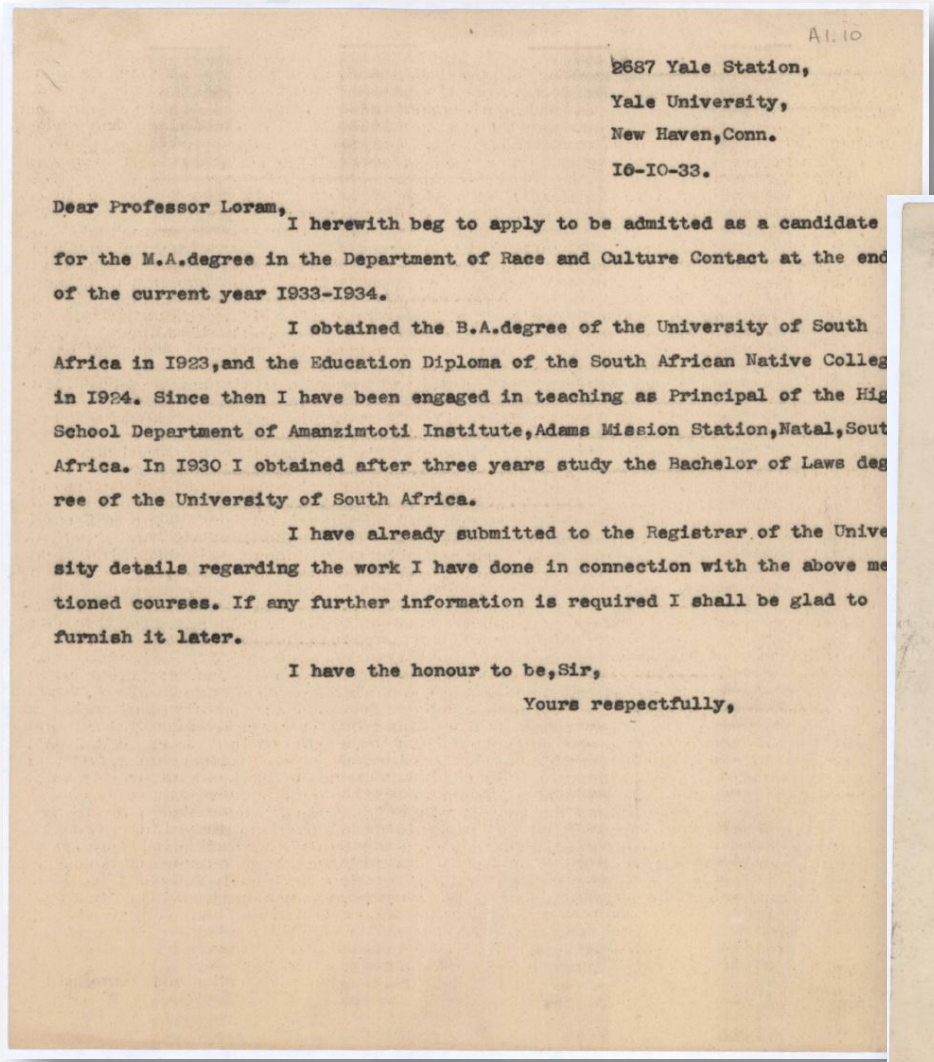
- Handwritten manuscripts
- Photographs
- Posters
- Historical SA Government publications (19-20th century)
- Videos
- Artefacts



The collections

- **ZK Matthews (first African to obtain a LLB) & PA Moore Matthews Documents:** Handwritten manuscripts, letters, pamphlets, photos, typed reports and lectures;
- **Hesse Collection - diaries of Rev Carl Hoffman and Albert Nachtigal:** Transcripts = 4000 pages, originals 3000 pages; (this collection had been chosen to be digitised due to an agreement made with the Evangelisches Landeskirchliches Archive in Berlin, Germany) collection of photographs and articles on Basuto cultures
- **South Africa. Native Commission:** Government Commission: Political Evidence; (written evidence to the Native commission)
- ***Marivate - Valdezia Bulletin* 1931-1937:** Newsletter (Africana); recorded activities of the Tsonga Presbyterian Church in Atteridgeville
- **University of the Cape of Good Hope/University of South Africa (Unisa) 1850-1918:** Council and Committee minutes;
- **Unisa Musical Instrument Collection:** Musical instruments - some ethnic; photographs and word-processed descriptions; and
- **Political Posters**.

ZK Mathews Collection



A1.10

2687 Yale Station,
Yale University,
New Haven,Conn.
I6-IO-33.

Dear Professor Loram,

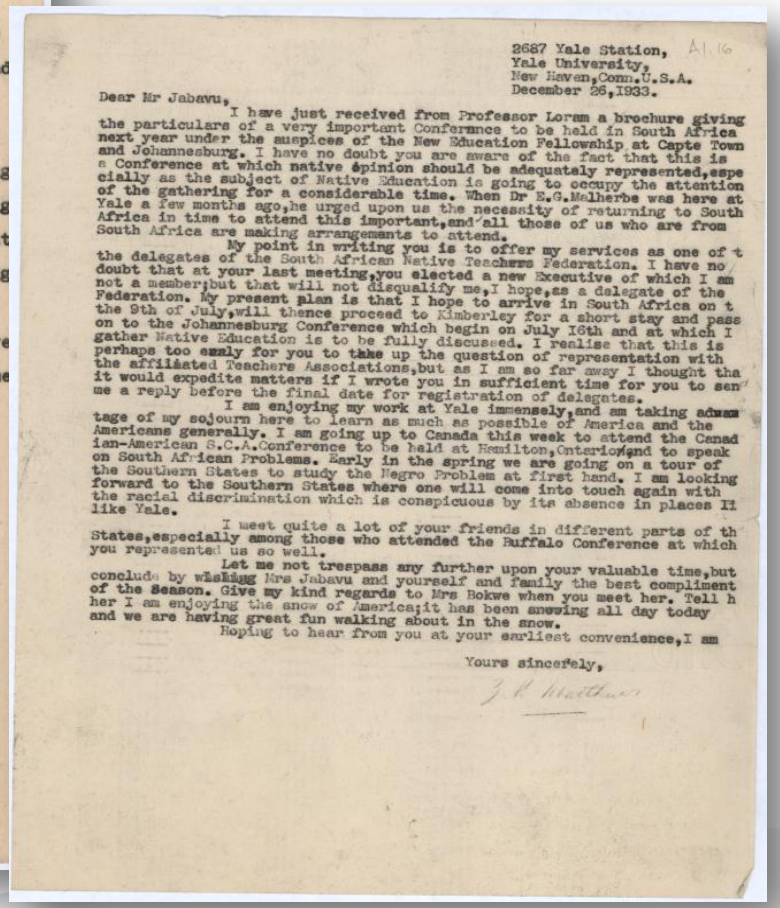
I herewith beg to apply to be admitted as a candidate for the M.A.degree in the Department of Race and Culture Contact at the end of the current year I933-I934.

I obtained the B.A.degree of the University of South Africa in I923,and the Education Diploma of the South African Native Colleg in I924. Since then I have been engaged in teaching as Principal of the Hig School Department of Amanzimtoti Institute,Adams Mission Station,Natal,Sout Africa. In I930 I obtained after three years study the Bachelor of Laws deg ree of the University of South Africa.

I have already submitted to the Registrar of the Unive sity details regarding the work I have done in connection with the above me tioned courses. If any further information is required I shall be glad to furnish it later.

I have the honour to be,Sir,

Yours respectfully,



2687 Yale Station, A1.16
Yale University,
New Haven,Conn.U.S.A.
December 26,1933.

Dear Mr Jabavu,

I have just received from Professor Loram a brochure giving the particulars of a very important Conference to be held in South Africa next year under the auspices of the New Education Fellowship at Capte Town and Johannesburg. I have no doubt you are aware of the fact that this is a Conference at which native opinion should be adequately represented,espe cially as the subject of Native Education is going to occupy the attention of the gathering for a considerable time. When Dr E.G.Malherbe was here at Yale a few months ago,he urged upon us the necessity of returning to South Africa in time to attend this important,and all those of us who are from South Africa are making arrangements to attend.

My point in writing you is to offer my services as one of t the delegates of the South African Native Teachers Federation. I have no doubt that at your last meeting,you elected a new Executive of which I am not a member;but that will not disqualify me,I hope,as a delegate of the Federation. My present plan is that I hope to arrive in South Africa on t the 9th of July,will thence proceed to Kimberley for a short stay and pass on to the Johannesburg Conference which begin on July I6th and at which I gather Native Education is to be fully discussed. I realise that this is perhaps too early for you to take up the question of representation with the affiliated Teachers Associations,but as I am so far away I thought tha it would expedite matters if I wrote you in sufficient time for you to sen me a reply before the final date for registration of delegates.

I am enjoying my work at Yale immensely,and am taking advan tage of my sojourn here to learn as much as possible of America and the Americans generally. I am going up to Canada this week to attend the Canad ian-American S.C.A.Conference to be held at Hamilton,Ontario,and to speak on South African Problems. Early in the spring we are going on a tour of the Southern States to study the Negro Problem at first hand. I am looking forward to the Southern States where one will come into touch again with the racial discrimination which is conspicuous by its absence in places li like Yale.

I meet quite a lot of your friends in different parts of th States,especially among those who attended the Buffalo Conference at which you represented us so well.

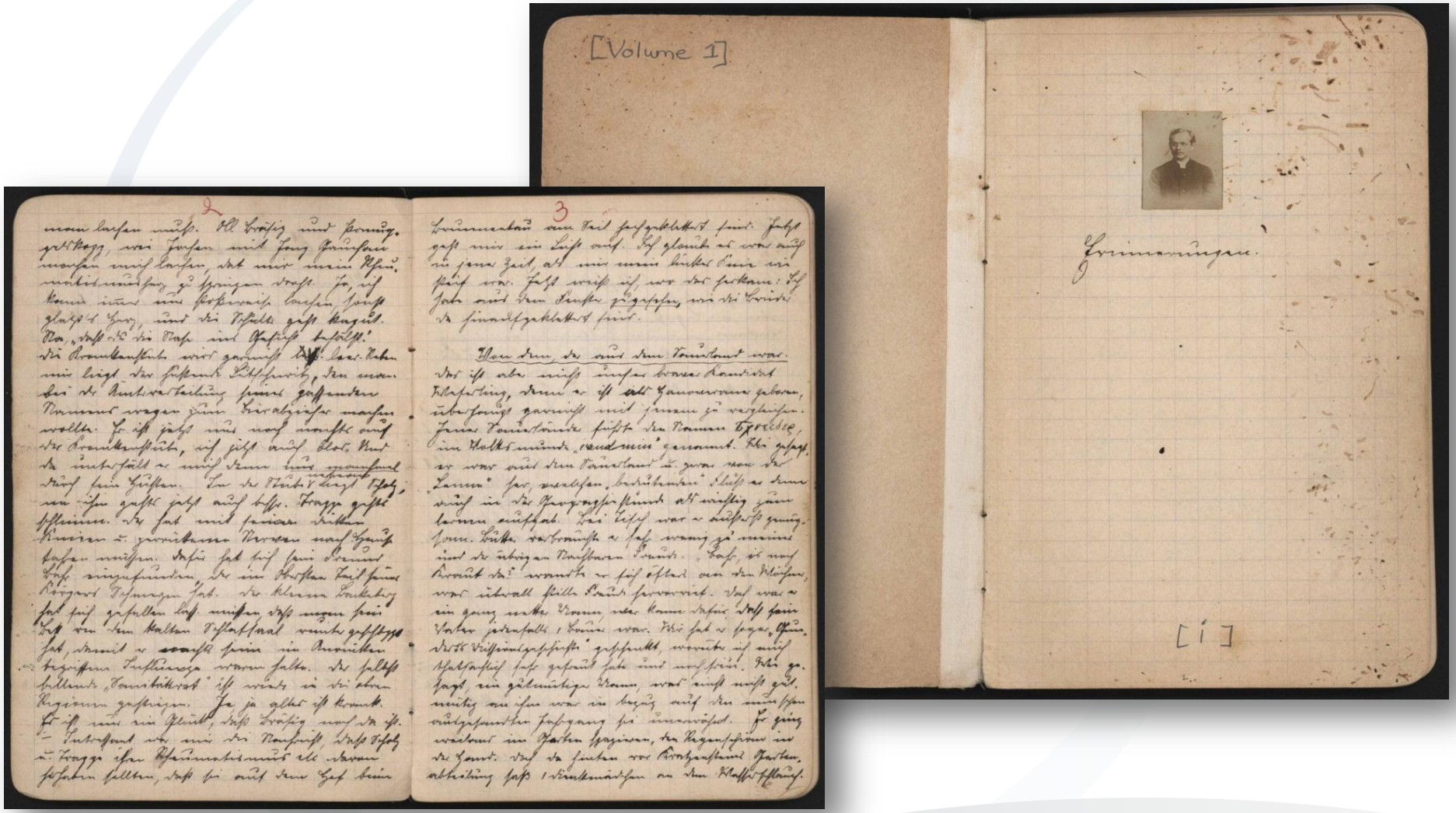
Let me not trespass any further upon your valuable time,but conclude by wishing Mrs Jabavu and yourself and family the best compliment of the Season. Give my kind regards to Mrs Bokwe when you meet her. Tell h her I am enjoying the snow of America;it has been snowing all day today and we are having great fun walking about in the snow.

Hoping to hear from you at your earliest convenience,I am

Yours sincerely,

J. R. Mathews

Hesse Collection



Hoffmann Diaries

UNISA university of south africa

0861 670 411 (South Africa) +27 11 670 9000 (International)

Unisa Institutional Repository

UnisaIR Home → Archives and Special Collections → Hesse Collection of German Africana → Carl Hoffmann Papers

Carl Hoffmann Papers

Browse by

- By Issue Date
- Authors
- Titles
- Subjects
- Advisor
- Type

Search within this community and its collections:

Go



Sub-communities within this community

- Carl Hoffmann Diaries [18]

Collections in this community

- Publications and other documents (Carl Hoffmann Papers) [9]

Recent Submissions

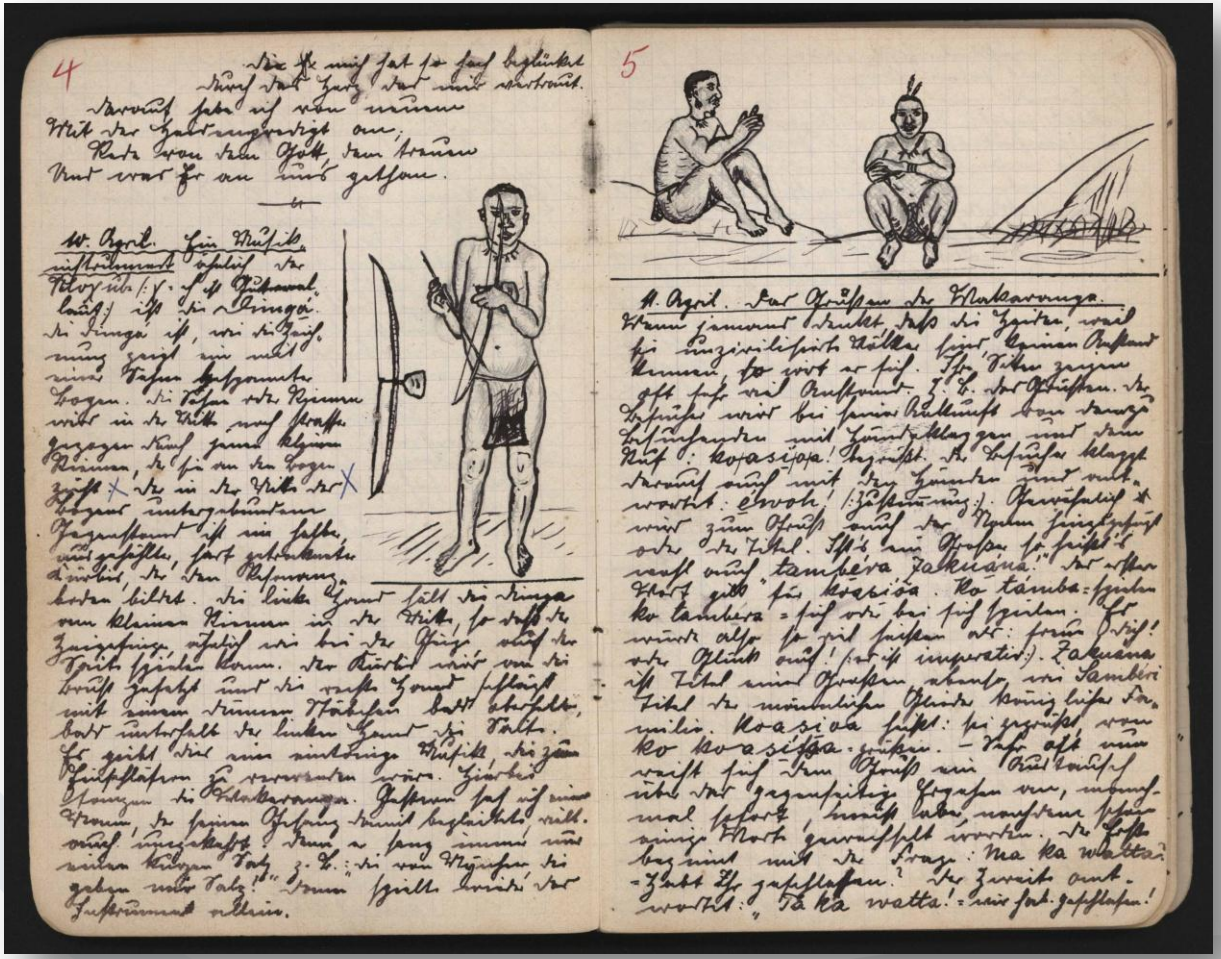
Photograph of Carl Hoffmann and other Berlin missionaries at Botshabelo.
Unknown author (*2013-02-01*)

Photograph of Carl Adolf Gustav Hoffmann.
Unknown author (*2013-02-01*)

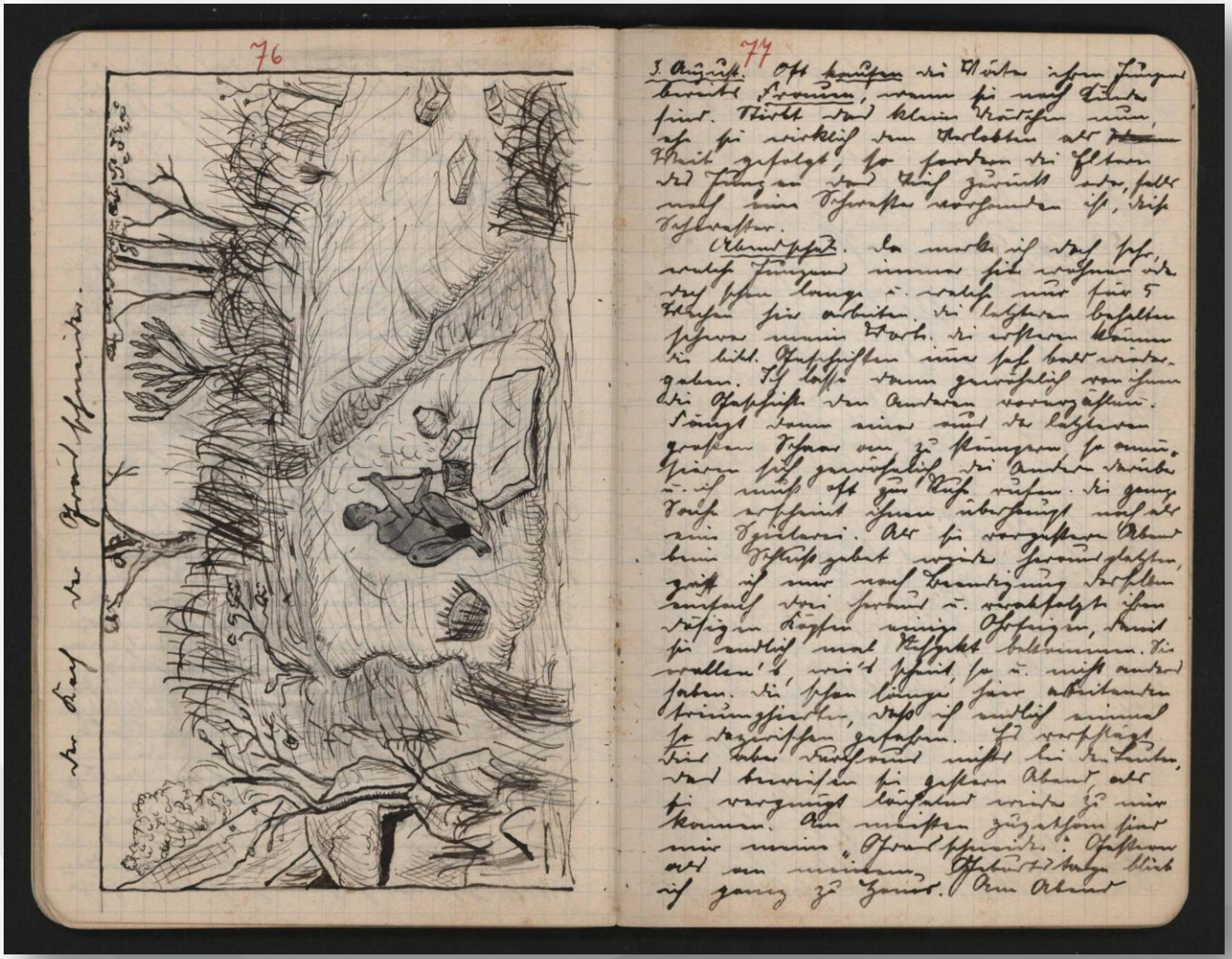
Photograph of Heinrich Gustav Christian Neitz and his wife Dorothea Elizabeth Hildegard Neitz (née Hoffmann).
Unknown author (*2013-01-31*)

Photograph of Carl Adolf Gustav Hoffmann and his wife Dorothea Elizabeth Anna Christliebe Hoffmann (née Kriele).
Unknown author (*2013-01-31*)

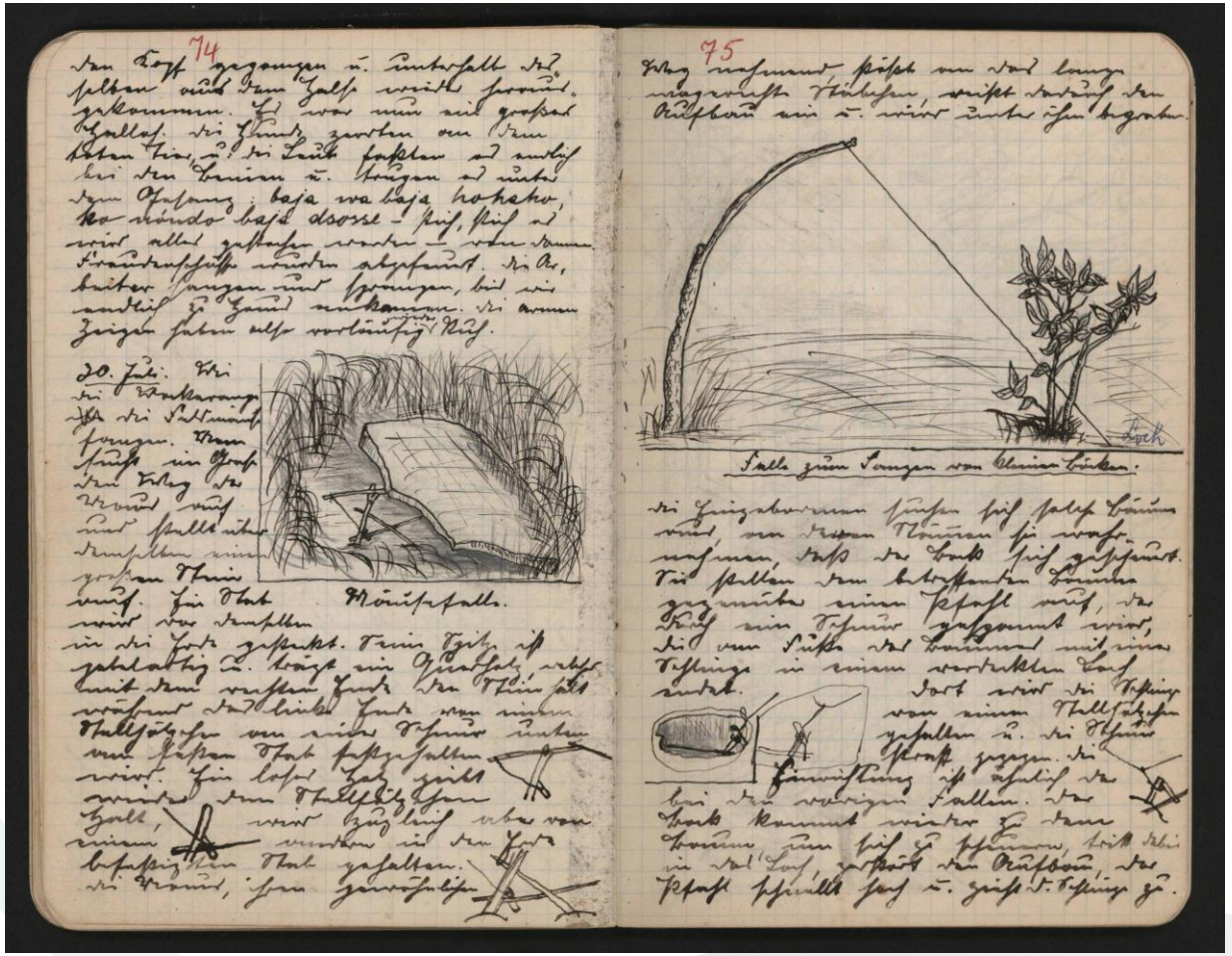
Hoffmann Diaries



Hoffmann Diaries



Hoffmann Diaries



Hoffmann Diaries





Nachtigal Diaries

UNISA university of south africa

0861 670 411 (South Africa) +27 11 670 9000 (International)

Unisa Institutional Repository

UnisaIR Home › Archives and Special Collections › Hesse Collection of German Africana › Albert Nachtigal Collection

Albert Nachtigal Collection

Browse by

- By Issue Date
- Authors
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- Subjects
- Advisor
- Type

Search within this community and its collections:

Go



Collections in this community

- Albert Nachtigal Diaries: Manuscripts [2]
- Albert Nachtigal Diaries: Transcriptions [5]

Recent Submissions

Das Tagebuch des Missionars Albert Nachtigal = The Diary of the Missionary Albert Nachtigal Volume 1: 1861 - 1870.
Nachtigal, Johann Albert; Hesse, August Otto (Unisa Library, *1870*)

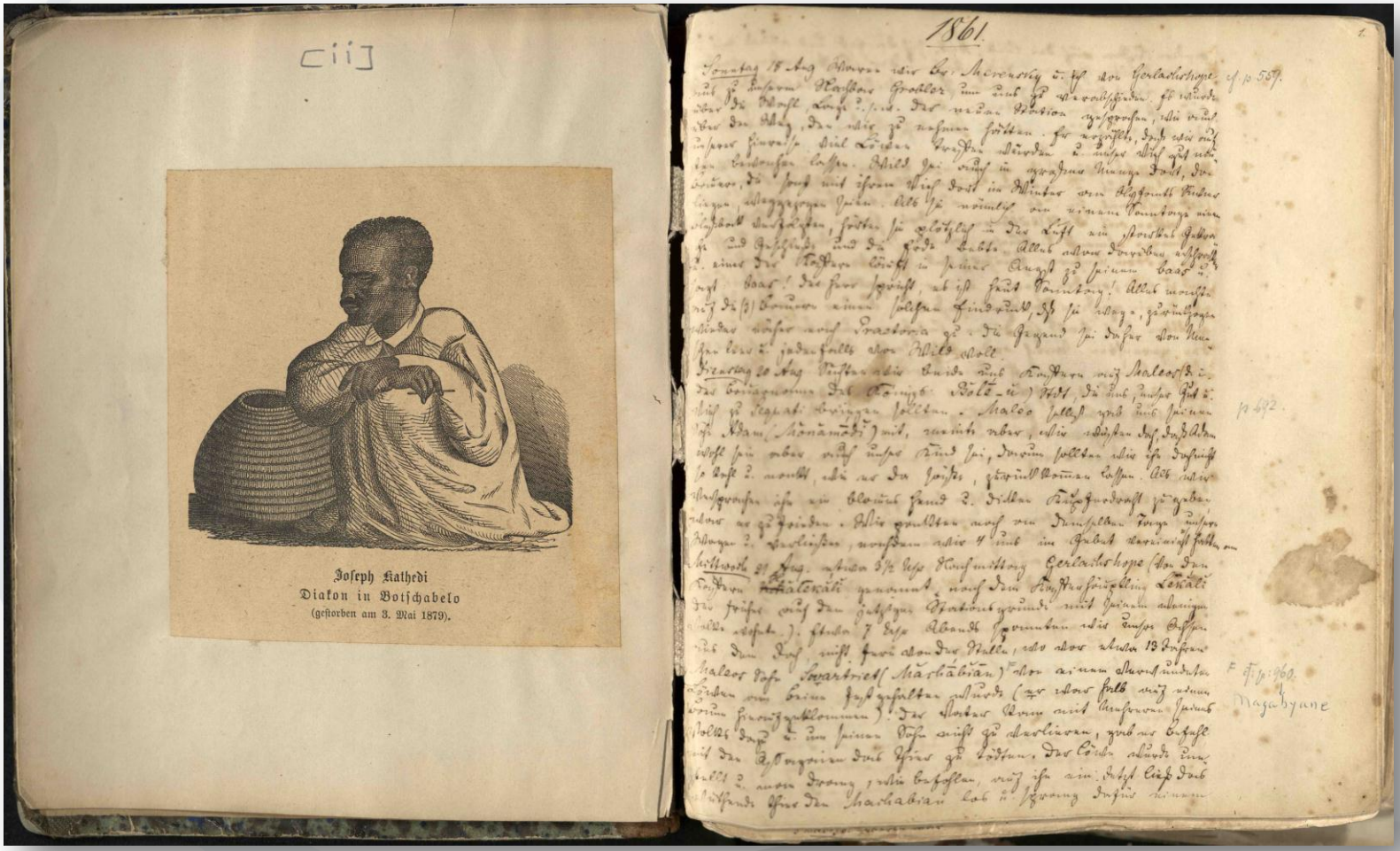
Das Tagebuch des Missionars Albert Nachtigal = The Diary of the Missionary Albert Nachtigal Volume 2: 1871 - 1893.
Nachtigal, Johann Albert; Hesse, August Otto (*1893*)

Das Tagebuch des Missionars Albert Nachtigal = The Diary of the Missionary Albert Nachtigal.
Nachtigal, Johann Albert; Hesse, August Otto (Unisa Library, *1973*)

Das Tagebuch des Missionars Albert Nachtigal = The Diary of the Missionary Albert Nachtigal.
Nachtigal, Johann Albert; Hesse, August Otto (Unisa Library, *1973*)

Das Tagebuch des Missionars Albert Nachtigal = The Diary of the Missionary Albert Nachtigal Volume 2: part 1, 1871 - 1881.
Nachtigal, Johann Albert; Hesse, August Otto (*1973*)

Nachtigal Diaries



CIIJ

Joseph Kathedi
Diakon in Botschabelo
(gestorben am 3. Mai 1879).

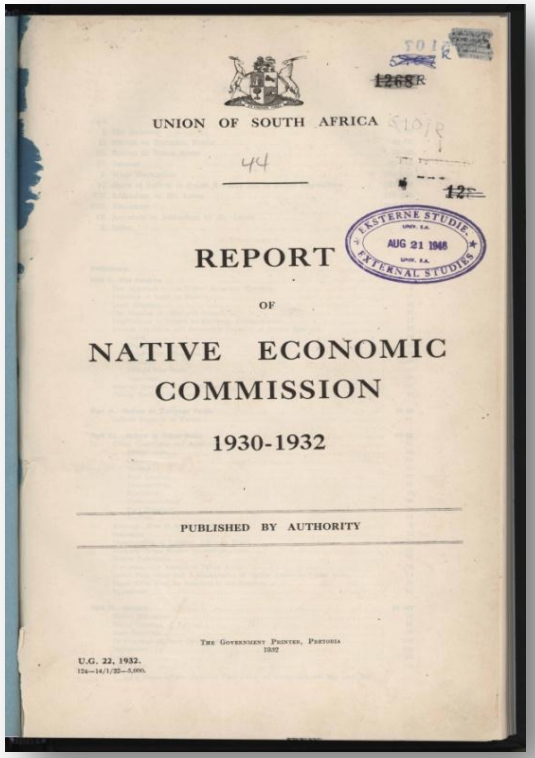
1861

Nachtigal Diaries





Native Economic Commission



UNION OF SOUTH AFRICA

1268R

44

12

EXTERNAL STUDIES
AUG 21 1968

REPORT

OF

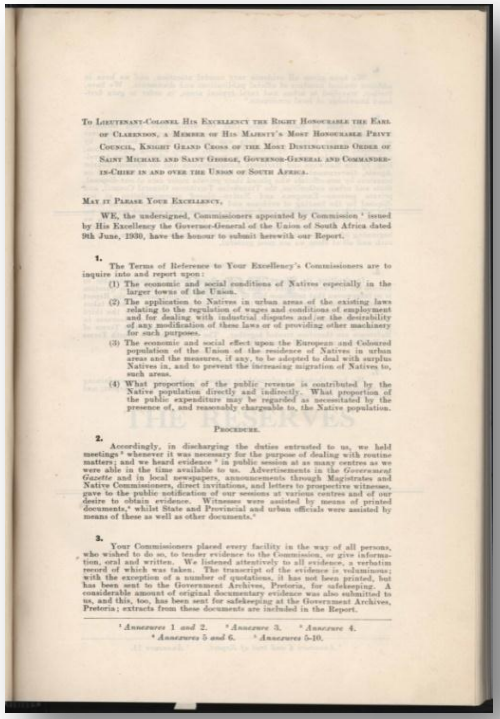
NATIVE ECONOMIC COMMISSION

1930-1932

PUBLISHED BY AUTHORITY

THE GOVERNMENT PRINTER, PRETORIA
1932

U.G. 22, 1932.
124—14/1/32—5,000.



TO LIEUTENANT-COLONEL HIS EXCELLENCY THE RIGHT HONOURABLE THE EARL OF CLARENDON, A MEMBER OF HIS MAJESTY'S MOST HONOURABLE PRIVY COUNCIL, KNIGHT GRAND CROSS OF THE MOST DISTINGUISHED ORDER OF SAINT MICHAEL AND SAINT GEORGE, GOVERNOR-GENERAL AND COMMANDER-IN-CHIEF IN AND OVER THE UNION OF SOUTH AFRICA.

MAY IT PLEASE YOUR EXCELLENCY,

WE, the undersigned, Commissioners appointed by Commission [1] issued by His Excellency the Governor-General of the Union of South Africa dated 9th June, 1930, have the honour to submit herewith our Report.

1. The Terms of Reference to Your Excellency's Commissioners are to inquire into and report upon:

(1) The economic and social conditions of Natives especially in the larger towns of the Union.

(2) The application to Natives in urban areas of the existing laws relating to the regulation of wages and conditions of employment and for dealing with industrial disputes and/or the desirability of any modification of these laws or of providing other machinery for such purposes.

(3) The economic and social effect upon the European and Coloured population of the Union of the residence of Natives in urban areas and the measures, if any, to be adopted to deal with surplus Natives in, and to prevent the increasing migration of Natives to, such areas.

(4) What proportion of the public revenue is contributed by the Native population directly and indirectly. What proportion of the public expenditure may be regarded as necessitated by the presence of, and reasonably chargeable to, the Native population.

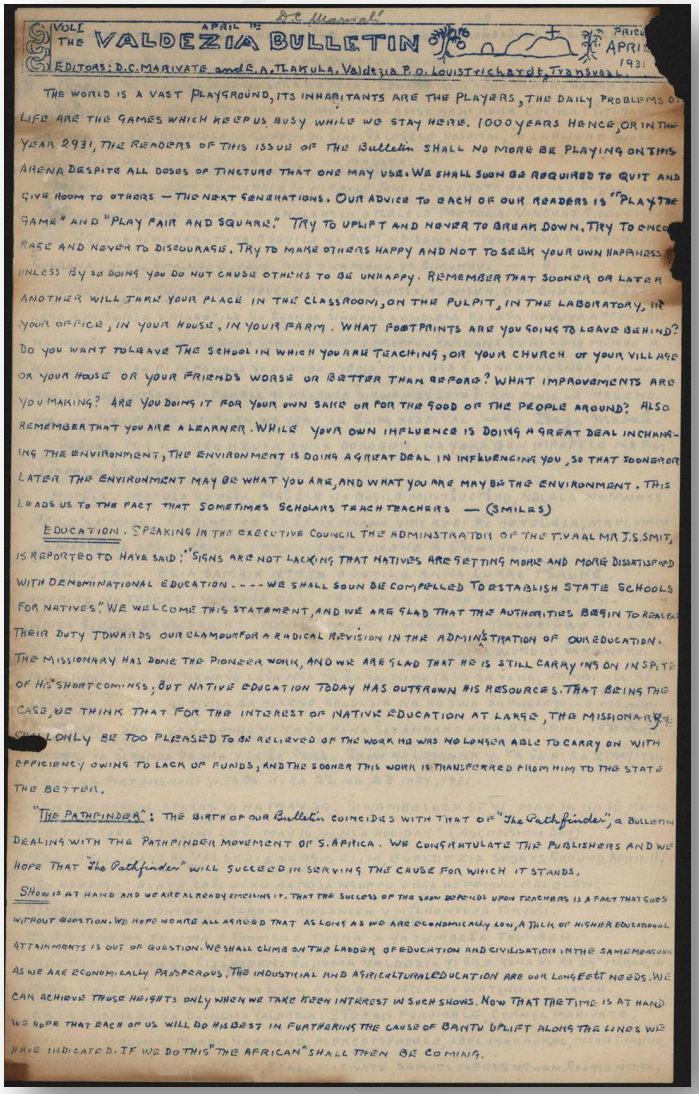
PROCEDURE.

2. Accordingly, in discharging the duties entrusted to us, we held meetings [2] whenever it was necessary for the purpose of dealing with routine matters; and we heard evidence [3] in public session at as many centres as we were able in the time available to us. Advertisements in the *Government Gazette* and in local newspapers, announcements through Magistrates and Native Commissioners, direct invitations, and letters to prospective witnesses, gave to the public notification of our sessions at various centres and of our desire to obtain evidence. Witnesses were assisted by means of printed documents,[4] whilst State and Provincial and urban officials were assisted by means of these as well as other documents.[5]

3. Your Commissioners placed every facility in the way of all persons, who wished to do so, to tender evidence to the Commission, or give information, oral and written. We listened attentively to all evidence, a verbatim record of which was taken. The transcript of the evidence is voluminous; with the exception of a number of quotations, it has not been printed, but has been sent to the Government Archives, Pretoria, for safekeeping. A considerable amount of original documentary evidence was also submitted to us, and this, too, has been sent for safekeeping at the Government Archives, Pretoria; extracts from these documents are included in the Report.

[1] *Annexures 1 and 2.* [2] *Annexure 3.* [3] *Annexure 4.*
[4] *Annexures 5 and 6.* [5] *Annexures 5-10.*

Marivate Papers



VOLE THE VALDEZIA BULLETIN APRIL 1931

EDITORS: D.C. MARIVATE and E.A. TLAKULA, Valdezia P.O. LOUIS TRICHARDT, Transvaal.

THE WORLD IS A VAST PLAYGROUND, ITS INHABITANTS ARE THE PLAYERS, THE DAILY PROBLEMS OF LIFE ARE THE GAMES WHICH KEEP US BUSY WHILE WE STAY HERE. 1000 YEARS HENCE, OR IN THE YEAR 2931, THE READERS OF THIS ISSUE OF THE Bulletin SHALL NO MORE BE PLAYING ON THIS ARENA DESPITE ALL DOSES OF TINCTURE THAT ONE MAY USE. WE SHALL SOON BE REQUIRED TO QUIT AND GIVE ROOM TO OTHERS — THE NEXT GENERATIONS. OUR ADVICE TO EACH OF OUR READERS IS "PLAY THE GAME" AND "PLAY FAIR AND SQUARE." TRY TO UPLIFT AND NEVER TO BREAK DOWN. TRY TO ENCOURAGE AND NEVER TO DISCOURAGE. TRY TO MAKE OTHERS HAPPY AND NOT TO SEEK YOUR OWN HAPPINESS UNLESS BY SO DOING YOU DO NOT CAUSE OTHERS TO BE UNHAPPY. REMEMBER THAT SOONER OR LATER ANOTHER WILL TAKE YOUR PLACE IN THE CLASSROOM, ON THE PULPIT, IN THE LABORATORY, IN YOUR OFFICE, IN YOUR HOUSE, IN YOUR FARM. WHAT FOOTPRINTS ARE YOU GOING TO LEAVE BEHIND? DO YOU WANT TO LEAVE THE SCHOOL IN WHICH YOU ARE TEACHING, OR YOUR CHURCH OR YOUR VILLAGE OR YOUR HOUSE OR YOUR FRIENDS WORSE OR BETTER THAN BEFORE? WHAT IMPROVEMENTS ARE YOU MAKING? ARE YOU DOING IT FOR YOUR OWN SAKE OR FOR THE GOOD OF THE PEOPLE AROUND? ALSO REMEMBER THAT YOU ARE A LEARNER. WHILE YOUR OWN INFLUENCE IS DOING A GREAT DEAL IN CHANGING THE ENVIRONMENT, THE ENVIRONMENT IS DOING A GREAT DEAL IN INFLUENCING YOU, SO THAT SOONER OR LATER THE ENVIRONMENT MAY BE WHAT YOU ARE, AND WHAT YOU ARE MAY BE THE ENVIRONMENT. THIS LEADS US TO THE FACT THAT SOMETIMES SCHOLARS TEACH TEACHERS — (SMILES)

EDUCATION. SPEAKING IN THE EXECUTIVE COUNCIL THE ADMINISTRATOR OF THE T.V.A.L. MR J.S. SMIT, IS REPORTED TO HAVE SAID: "SIGNS ARE NOT LACKING THAT NATIVES ARE GETTING MORE AND MORE DISSATISFIED WITH DENOMINATIONAL EDUCATION. - - - - WE SHALL SOON BE COMPELLED TO ESTABLISH STATE SCHOOLS FOR NATIVES." WE WELCOME THIS STATEMENT, AND WE ARE GLAD THAT THE AUTHORITIES BEGIN TO REALISE THEIR DUTY TOWARDS OUR CLAMOUR FOR A RADICAL REVISION IN THE ADMINISTRATION OF OUR EDUCATION. THE MISSIONARY HAS DONE THE PIONEER WORK, AND WE ARE GLAD THAT HE IS STILL CARRYING ON IN SPITE OF HIS SHORTCOMINGS; BUT NATIVE EDUCATION TODAY HAS OUTGROWN HIS RESOURCES. THAT BEING THE CASE, WE THINK THAT FOR THE INTEREST OF NATIVE EDUCATION AT LARGE, THE MISSIONARY SHALL ONLY BE TOO PLEASED TO BE RELIEVED OF THE WORK HE WAS NO LONGER ABLE TO CARRY ON WITH EFFICIENCY OWING TO LACK OF FUNDS; AND THE SOONER THIS WORK IS TRANSFERRED FROM HIM TO THE STATE THE BETTER.

"THE PATHFINDER": THE BIRTH OF OUR Bulletin COINCIDES WITH THAT OF "The Pathfinder", a BULLETIN DEALING WITH THE PATHFINDER MOVEMENT OF S. AFRICA. WE CONGRATULATE THE PUBLISHERS AND WE HOPE THAT "The Pathfinder" WILL SUCCEED IN SERVING THE CAUSE FOR WHICH IT STANDS.

SHOW IS AT HAND AND WE ARE ALREADY ENCLINED IT. THAT THE SUCCESS OF THE SHOW DEPENDS UPON TEACHERS IS A FACT THAT GOES WITHOUT QUOTION. WE HOPE NO ONE ALL AGREED THAT AS LONG AS WE ARE ECONOMICALLY LOW, A TALK OF HIGHER EDUCATIONAL ATTAINMENTS IS OUT OF QUESTION. WE SHALL CLIMB ON THE LADDER OF EDUCATION AND CIVILISATION IN THE SAME MEASURE AS WE ARE ECONOMICALLY PROSPEROUS. THE INDUSTRIAL AND AGRICULTURAL EDUCATION ARE OUR LONGEST NEEDS. WE CAN ACHIEVE THOSE HEIGHTS ONLY WHEN WE TAKE KEEN INTEREST IN SUCH SHOWS. NOW THAT THE TIME IS AT HAND WE HOPE THAT EACH OF US WILL DO HIS BEST IN FURTHERING THE CAUSE OF BANTU UPLIFT ALONG THE LINES WE HAVE INDICATED. IF WE DO THIS "THE AFRICAN" SHALL THEN BE COMING.



The Light

(Ku Vonakala ka VaTonga)

"FORMERLY THE VALDEZIA BULLETIN"

Vol VII. No. 64. VALDEZIA, APRIL, 1936. PRICE 3d

"Reg. at the G.P.O. as a Newspaper." 2/6 a Year.

MR. M. MATAWANE

Mutsonga a Cape Town

The Editors of the Light.

Dear Sir,

Kindly allow me through the medium of your Bulletin "The Light", to express my sincere congratulation, to the editors as I supporters of the "Light" on the great work of wellaring our country. As one who drifted far away from our homeland, I am sure, none of your readers will be able to imagine how much pleasure the "Light" brings me when reading of our homeland, and that within the a few years of absence from the Spelonken District, much progress has been forthcoming, amongst the Vatsonga nation. For fear of space, I am not going very far, to tell your readers, all I have come across, in my wanderings; but I can assure you, that the old saying, which says that "Nkonge wala kuhaba laka Mudzanga hi wona", is true. Well, let me say in short, that I am now in the Mother City of the Union (Cape Town), which is situated under the shade of the famous Table-Mountain. The City of all coloured races, Xosas, and Pengoni. The place where it rains during winter. The place of historical statues Monuments & Forts, dated as far back as 1724. The City is situated on the edge of the sea, its one of those places, where all palatable foods, and the likes of humankind are found, fish and fruits are plentiful. One may walk as you please, day or night, her colour bar prevails, as compared with other places. We've got the very latest means of transport Buses, Trams Trains, Electric Trams etc, we are all allowed to travel in any of them though it be a question of the Fair-pence. To tell you all, at once, will take me the whole month, but he've choice allow me to say, that the Xosa people are progressing speedily. In the Township, where I now stay, they have everything to their convience, Grocers' of their own, Butchers, Cafe Laundries, etc. The Churches are mostly if not all, also under the Blackman's supervision. Europeans are not allowed to advice, in any of the Black Races Church—who claim Saturday to be their Sunday, and day of worship.

(To continue)

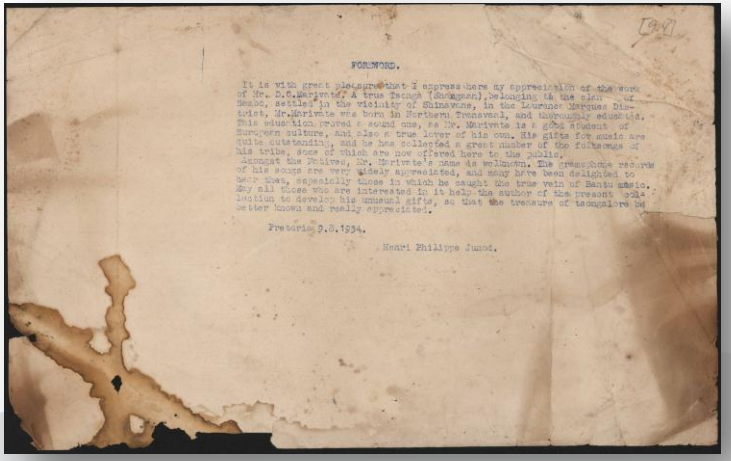
Ephraim Fyfe.

Late of Murchell's School.

Here & There.

The Editors of the Light have been much struck by the news of the sudden death at one of their most beloved teacher. Mr. Louis Ducasse who died at Kokstad on Saturday March 21st.

Mr. Ducasse was a teacher at Lovedale from 1930, up to 1935. He then left Lovedale in 1936 to take a Post as science Master at Emfundisweni Secondary School. Mr. Ducasse was diving into a river when he struck his head against a stone which was below the surface. Our deepest sympathy goes to Mrs. Ducasse and the children.



FOREWORD.

It is with great pleasure that I express here my appreciation of the work of Mr. D.C. Marivate, a true Tsonga (Shangaan), belonging to the clan of Baloi, settled in the vicinity of Shiluvane, in the Lowveld Pedi District, Mr. Marivate was born in Northern Transvaal, and therefore educated. His education craved a sound one, as Mr. Marivate is a good student of European culture. And also a true lover of his own. His gifts for music are quite outstanding, and he has collected a great number of the folk-songs of his tribe, some of which are now offered here to the public.

Amongst the Transvaal Bantu as well-known. The gramophone records of his songs are very widely appreciated, and many have been delighted to hear them, especially those in which he caught the true vein of Bantu music. May all those who are interested in it help the author of the present collection to develop his unusual gift, so that the treasure of the people be better known and really appreciated.

Pretoria, 9.8.1934.

Henri Philippe Junod.

Political Posters



Unisa Music Instrument Collection

UNISA university of south africa

0861 670 411 (South Africa) +27 11 670 9000 (International)

Unisa Institutional Repository

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Unisa Music Instrument Collection

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Search within this community and its collections:

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View images of Unisa music instrument collection on Pinterest

Collections in this community

- Unisa Music Instrument Collection [277]

Recent Submissions

Camel bell.
Unknown author (*2013-02-19*)

Sansa.
Unknown author (*2013-02-19*)

Bird whistle.
Unknown author (*2012-12-13*)

Rim-blown flute.
Unknown author (*2012-12-13*)

Plucked lute.
Unknown author (*2012-12-13*)

The collections

- **ZK Matthews & PA Moore Matthews Documents:** Handwritten manuscripts, letters, pamphlets, photos, typed reports and lectures;
- **Hesse Collection - diaries of Rev Carl Hoffman and Albert Nachtigal:** Transcripts = 4000 pages, originals 3000 pages; (this collection had been chosen to be digitised due to an agreement made with the Evangelisches Landeskirchliches Archive in Berlin, Germany)
- **South Africa. Native Commission:** Government Commission: Political Evidence;
- ***Marivate - Valdezia Bulletin* 1931-1937:** Newsletter (Africana);
- **University of the Cape of Good Hope/University of South Africa (Unisa) 1850-1918:** Council and Committee minutes;
- **Unisa Musical Instrument Collection:** Musical instruments - some ethnic; photographs and word-processed descriptions; and
- **Political Posters**.

The journey …..

- The Unisa Library acknowledged that it had challenges in both its current skills base *and* physical resources to perform digitisation in-house effectively.
- Therefore, outsourcing was considered in order both to acquire the skills and to digitise a large volume of resources in a considerably short period of time.

Outsource

- The aim for outsourcing:
  - To test participation and **collaboration** between the Unisa Archives and external service providers;
  - To **work towards** increased access to the rare resources housed in the Unisa Archives;
  - To **raise awareness** of these resources across the Unisa and the global scholarly communities;
  - To **establish a relationship** between the Unisa Archives, the researchers and the community, fulfilling our social mandate to serve the community at the broadest possible level; and
  - To **render a service without boundaries** to the users of these rare resources.
  - Here comes Tendering!!!!!!

Specifications for Tendering:

- Documentation was prepared for the tendering process which includes information on the following:
  - Format of the proposal for service providers who would like to tender
  - Instructions for submitting the tender documents.
  - Outline of the benefits, scope, and mandatory requirements.
  - Specifications on technical requirements include details about the general standards, the proposed process, file formats and storage, metadata, copyright, QA, time frames, supervision, workspace, and equipment.
  - A detailed description of the responsibilities of both Unisa and the successful Service Provider.

Specs for successful service provider

- Specialise in digitisation of *archival materials*;
- Provide references and contact details of successfully completed similar projects;
- Be able to digitise large volumes of items of brittle materials of different sizes;
  - A pre-requisite was indicated in the documents that evaluation of digitised examples of the items of the proposed collections would be undertaken by the technical specialists of Unisa;
- Handle the items with the utmost care according to the instructions of the staff of the Unisa Library Archives;
- Apply ISO standards for metadata and digital images;

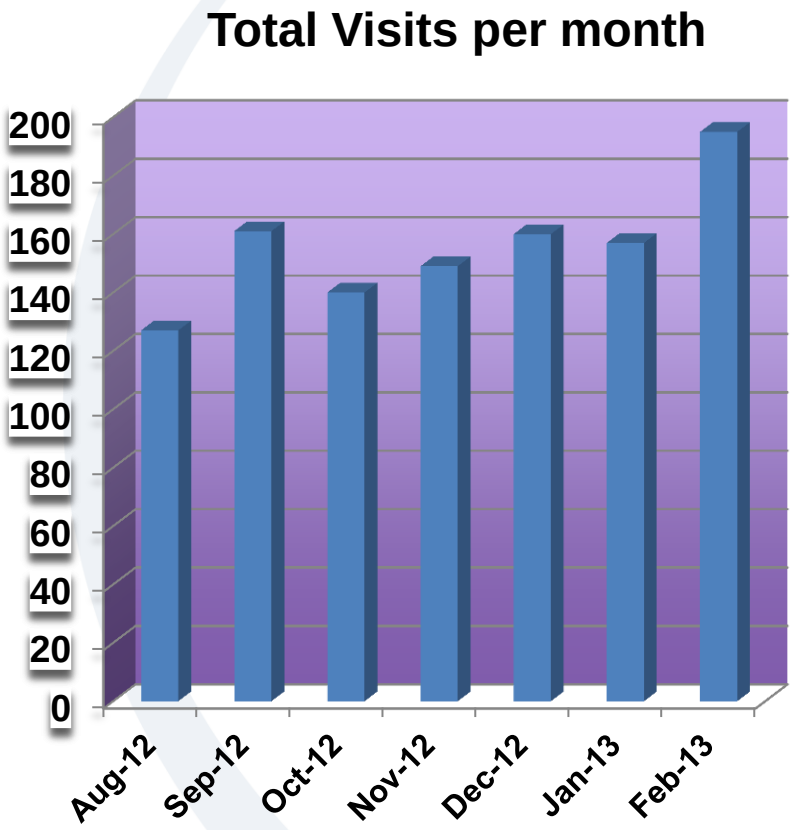
A few Specs…?

- The project stipulated that the digitisation had to be done on the Unisa Library premises, in the Unisa Archives.
- The service provider had to provide the equipment and expert staff to perform the digitisation.
- Optimisation of the digital images had been done on the service provider's premises, using their own staff and equipment.
- Optimisation in this instance referred to quality checks performed on scanned images, managing and optimising file sizes, conversion of image files to PDF files for ease of Web access.
- The project specifications were clear that the service provider would not host the digital content on their servers.
- All content will be hosted on the Unisa Institutional Repository – the library's digital archive for intellectual and research outputs and rare and special materials and other digital assets

Benefits:

- Increased visibility of the Unisa Library Archives and Special Collections in keeping with the principles of ODeL and Open Access;
- Digital preservation of unique and valuable information resources which would have had a limited lifespan if physical handling continued;
- Enhanced availability and accessibility of rare materials;
- Improved security of unique, valuable and "high risk" materials (due to less physical handling);
- Enhanced information retrieval and improved access to facilitate life-long learning and research via Web search engines;
- The increased footprint of Unisa to extend its reach to the digital globe with otherwise rare and or inaccessible resources; and
- The raised profile of the Collection and the University through the usage of the Collection.

One small step … one giant (of faith)
Collections Usage



Top country views	
Countries	Views
South Africa	699
United States of America	546
China	388
Germany	164
Russian Federation	129
Japan	85
United Kingdom	83
Italy	64
Netherlands	34
Korea	30

Top city views	
Cities	Views
Pretoria	482
Beijing	89
Shenzhen	65
Tokyo	62
Cape Town	48
Beverly Hills	45
Seattle	38
Johannesburg	34
Spalding	28
Guangzhou	23

Total number of views since implementation: 2656

The Equipment







Who keeps the Joker

- The world AA&L need to operate in:
  - E-lectronic
  - E-mbracing
  - E-volution

  E-VERYTHING



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So … who keeps the Joker?

The Sabinet Team



Thank you

Marié Botha

Learn without limits.

UNISA university of south africa